

Elijah Gabriel Eyma

8398 Rambling River Drive Sanford, FL 32771 | September 4, 2020 | 407-415-9218 | Elijah10567@gmail.com

Dear Hiring Manager:

Please accept this letter as an indication of my sincere interest in the position for the IT technician internship that you have offered. As I am in the final phase of a degree in Information Systems Technology in the cybersecurity track, I would like to apply the technical knowledge I have learned while broadening the scope of my knowledge in a professional capacity.

In my work experience as a technician, my responsibilities were doing off-site work as well as being the store technician. My responsibilities off-site were setting up computers, installing windows operating systems, and ensuring all cabling and equipment were properly situated. As the store technician, my duties included computer repairs, most commonly cleaning or replacing hard drives or SSDs, installing a new video card, or updating drivers. In addition to physical repairs, I also handled technical support calls which often involved guiding customers through the process of repairing or installing devices or software that they were troubleshooting. The different software I have worked on are Microsoft office and its respective features, Linux, Windows, and C++.

Prior to working in technical support, I was a math tutor at Seminole State College Academic Foundations and PC repair and electronic repair is a personal hobby of mine. That work experience taught me a great deal about how to communicate positively and productively while having a hobby in this field keeps me committed and interested. I am happy to work my way up through and internship and demonstrate my ability to work at a professional level

I know that my technical, professional, and interpersonal skills would greatly help the Cook Technology corporation.

Best regards,

Elijah Eyma